

Westfield Fire and Rescue District

Regular Meeting December 2, 2019

Trustee Likley called the meeting to order at 6:30 PM. Roll call: Horner – aye, Schmidt – aye, Likley – aye.

Comments from the floor

- N/A

Chief's Report

- Total number of calls was 31; squad included 19, fire 8; motor vehicle accidents were 4. This included 19 in the township, 9 in the Village, 1 in Lodi and 1 in Seville. 20 residents & 11 non-residents were involved.
- Pumper 161-1 is out of service for preventative maintenance and body repairs from the minor accident last July. It should return by the beginning of next week.
- The Association will be hosting Breakfast with Santa Saturday, December 7th at the Township Hall. Breakfast will be served from 9:00 to 11:30 AM with Santa arriving at 9:30AM. The cost is \$5.00 for ages 13 and over, \$2.00 ages 4 – 12 and kids under 3 are free. Pictures with Santa and Mrs. Claus will be available online through the Association website.
- The department will join in with County Law Enforcement to participate in “Shop with a Cop” Saturday, December 14 between 7:30 and Noon. Deputy Mark Brooks asked if we would help since this year, there is a larger group than usual.
- Friday, December 20th, Chief Fletcher will participate in the Cloverleaf Middle School career day. This is the 4th year of participation.
- Invisible Fence donated pet Oxygen masks to WFRD.

Minutes to be approved

- *Likley makes a motion to accept the November 18, 2019 meeting minutes as submitted; seconded by Schmidt. Roll call: Horner – aye, Likley – aye, Schmidt - aye.*

Fiscal officer's Report

Payment list of bills from November 19 to December 2 total \$7,003.60.

Likley makes a motion to authorize the payment of bills totaling \$7,003.60 as submitted; seconded by Schmidt. Roll call: Horner – aye, Likley – aye, Schmidt – aye. The motion passes.

Fund Status

\$153,290.97 Checking Balance
\$100,749.20 Investment CD

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Appropriation Reallocations

- \$150.00 to 1000-220-313-0000 UAN Fees from 1000-930-930-0000 Contingency

Trustee Schmidt inquired if it was necessary to have separate UAN programs for WFRD & the Township. F.O. Haendiges stated yes, it was necessary as they are separate legal entities with the State of Ohio.

The following 2019 reports were given to the Trustees for their review.

- Revenue Status
- Appropriation Report
- Fund Status
- Cash Summary by Fund YTD
- Receipt Detail – November 2019

Correspondence

- N/A

Old Business

2020 Temporary Appropriations were e-mailed to the Trustees for their review. FO process to provide temporary appropriations is to review 2019 expense through March to establish temporary funds for 2020. Trustee Schmidt asked that an additional column be added to reflect the 2019 numbers for comparison. Trustee Horner questioned whether the new Safety Services building was taken into consideration for the electricity appropriations. They will need to be approved before year end.

- Prior to the November 18th meeting, Trustee Likley sent a Year over Year comparison of District Revenue to the Board and was questioning some of the significant variances. Chief Fletcher provided a response as to some of the billing issues. Likley's question of the Intergovernmental revenue lines and the total revenue decline year over year of \$42,461. Information based on provided fiscal reports. F.O. Haendiges has been asked to clarify discrepancies and variances.
- F.O. Assistant Kurtz stated that the previously submitted reports were run prior to all receipts being entered into UAN. Medicare EMS \$1,073.80, \$10,636.36 Intergovernmental and \$176.80 interest earned. These receipts now bring the totals closer to the 2018 totals.

New Business

- 2020 Temporary Appropriations Questions
 - F.O. Haendiges would like to review electric, water and gas in anticipation of the new Safety Services Building.
 - Trustee Schmidt questioned the decrease in Day Time Staffing salary. Haendiges based the numbers on the 1st Quarter of 2018.
 - It was confirmed that all insurance premiums are paid in the 1st Quarter of each year.
 - Numbers will be finalized for the meeting on December 16th.

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Announcements

- December 7, 2019 – Breakfast with Santa 9:00 to 11:30 AM
- December 16, 2019 – WFRD Regular Meeting 6:30 PM

Likely makes a motion to enter into an Executive Session at 7:00 PM with Chief Fletcher to discuss an employee matter; seconded by Horner. Roll call Horner – aye, Schmidt – aye, Likley – aye.

Likely makes a motion to return from Executive Session at 7:13 PM; seconded by Schmidt. Roll call Schmidt – aye, Likley – aye, Horner - aye.

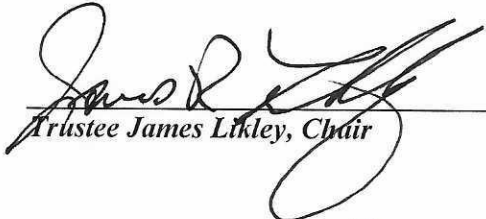
- No further action will be taken at this time.

Likley makes a motion to adjourn at 7:14 PM; seconded by Schmidt. All said aye.

Respectfully submitted by:

Michelle A. English

Date approved: 12-16-19


Trustee James Likley, Chair


Trustee Craig Horner


Trustee Michael Schmidt